



NEW HAVEN PUBLIC SCHOOLS

Connecticut

Food Service Committee
Regular Meeting Minutes
Wednesday November 10, 2021 via Zoom

I. Call to Order: The meeting was called to order at 5:01 p.m. by Mr. Larry Conaway.

Attendance: Mr. Thomas Lamb (Chief Operating Officer), Mr. Larry Conaway (Chair), Mr. Matt Wilcox (Vice-Chair), Ms. Susan Harris, Luz Holmes, Yash Roy, Ms. Gail Sharry, Maritza Spell

II. Introductions and Announcements: Mr. Conaway introduced himself. Afterward, attendees and members of the committee took turns introducing themselves.

III. Update on Known District Food Gaps for 2021-2022 School Year: Ms. Holmes expressed enthusiasm in helping distribute materials and getting information to the community on ways to access food during food gaps. A discussion ensued about compiling lists of organizations that provide meals during food gaps, area food pantries, meal drives, and churches that will be providing meals during holidays. Mr. Conaway suggested contacting Mr. Billy Bromage for information regarding the progress in securing meals of upcoming gaps.

IV. Food Service Task Force E-Mail List Review: A recommendation was made to remove Ms. Jennifer Vazquez from the e-list and add Mr. Stacey Hutcherson.

V. Life-Threatening Allergy Advocacy Peer Group: Mr. Lamb reports that the Senior Management Team will determine the administrator to oversee and all logistics involved such as but not limited to parameters, supervision, management, implementation and responsible parties involved to run the Advocacy Peer Group. Mr. Lamb will continue to update the Food Service Task Force on the progress of the Senior Management Team.



NEW HAVEN PUBLIC SCHOOLS

Connecticut

VI. Update on Finalizing Life-Threatening Food Allergy Management Plan Including Implementation, Forms, and Website Posting:

Mr. Stacey Hutcherson, nursing director, is in the process of getting new forms approved by the nursing department and properly training all nursing staff on the new forms. Once all forms are approved and training is complete, the plan will be ready for posting. Mr. Hutcherson will be reporting progress to Mr. Lamb, who will continue to update the Food Service Task Force on the progress of getting the plan posted. Mr. Mr. Wilcox suggested separating the forms from approved parts of the plan to expedite posting. There will be an update during the December Food Service Task Force meeting.

VII. Update on Food Policies:

There are no updates at this time. This topic will remain on the agenda for future meetings.

VIII. Other Business:

The number of school meals being served have increased reaching an average of over 14,000 per day. In addition, six supper programs and at least six after school snack programs are being supported. An additional four programs will be starting soon.

NEXT MEETING: The next meeting is scheduled for Wednesday, December 8, 2021 at 5:00 p. m. Agenda items are due to the Chair (Mr. Larry Conaway) and Vice-Chair (Mr. Matt Wilcox) by 10:00 a.m. on Wednesday, December 1, 2021.

Adjournment:

On the Motion by Mr. Conaway to adjourn at 5:41 p.m.

Respectfully Submitted,

Cheryl Myers

Cheryl Myers
Central Kitchen Clerk